

CHD Regional Director's Meeting Minutes
October 28, 2016

TOPIC SPEAKER	DISCUSSION and RECOMMENDATIONS
Attendees:	Tina Johnson, Gunnar McFadden, Keith Reed, Brenda Potts, Jay Smith, Terri Salisbury, Edd Rhoades, Jill Larcade, Larry Bergner, Ann Benson, Connie Hall-Jones, Maria Alexander, Juli Montgomery, Mendy Spohn, Brandie Combs, D'Elbie Walker, Kelli Rader and Joyce Marshall.
Opening – 9:30 Tina Johnson	Tina welcomed everyone and showed a picture of what everyone sees at the central office during video conference meetings.
Assistant Deputy Update Gunnar McFadden	Gunnar had handouts that showed agency budget vs agency obligations and personnel budget vs obligations and they are broke out by deputy area. Jay asked about personnel that showed on the invoices that had left the agency. Keith said he just contacted Financial Management and let them know that there needs to be a correction. Gunnar said they are trying to catch the ones that are incorrect before they are sent. Mendy asked about how long it is taking to make changes that they identified in August. Tina said if Gunnar had not stayed on top of it, it would be even worse since they hadn't done most of the work until Gunnar got onto them. Gunnar stated there were not as many changes to be made as there had in the past. Brenda asked about allocation of state dollars – how is being done? Gunnar said CFHS is told how much state dollars they will receive and then he figures out how it used. Mendy asked who actually allocates the money and it comes from the Commissioner's office. The Non-Personnel budget vs obligations is mostly contractual obligations and those they are trying to reduce. Maria asked how much deeper are the cuts going to be? Gunnar said until we get the final invoices in for those contracts that have been discontinued he will not know what it will look like at that time. Keith asked about how they are trying to get additional money from the counties and he sees there will be a problem. Tina said they are in survival mode. Mendy asked about the cash. Gunnar said Mike Romero brought a document to the board and said that is going to be his check and balance. Mendy ask if we hadn't reconciled the accounts at the central office? Gunnar said yes, the state had been, but the problem is at federal monies that haven't been. Tina said that we needed to be prepared to have our agency on the front page of the paper for some time to come. Questions were asked about RIF specifics. IT invoices and payroll invoices have gone, but there might be issues with them. Gunnar meet with immunization staff, Mike Ewald, Leigh Newby, Dr. Bradley and Tina have met and are discussing to work through some solutions. Part of the discussion is can they purchase vaccine locally.
Deputy Update Tina Johnson	<ol style="list-style-type: none"> 1. Email Communication – Media is asking a lot of questions and please be very careful what you put into your email, it is public record. 2. Hot Spots on iPhones – Floritta said all RDs should have the hot spot activated, restart your phones if you do not show it. After if you still do not have it, please let Connie know. 3. Cost Savings Power Point – was reviewed. 4. Travel Code on T&E – C1 nurses are to code travel. 5. Email from Rocky about driving a state vehicle – Please have staff contact their RD or supervisor about questions, please tell them NOT to contact Marissa. They do not understand that the counties work differently than the central office, but please make sure that state vehicles do not sit, someone is driving it every day.
Family Planning Regional Plan Joyce Marshall	Joyce explained about the strike teams, hubs and the nurse practitioner areas for family planning. Joyce asked that if they had any changes that they get those to her by next Friday. Joyce has to send the plan to Title X for the grant reporting.

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Duties for Quad San Managers Lynnette Jordan	The increases in food fees were discussed and Lynnette was asked about increases in City-County and Tulsa contracts. Lynnette confirmed that there was an increase in these contracts.
Open Discussion	Various scenarios were discussed about RIFs and Tina reiterated that the agency was going through a long process, but at the end the agency would be better for it. Comparisons were made to the 2000 incident.
Adjournment	Meeting adjourned at 3:50 pm